



UTE RADIO CONTROL ASSOCIATION

SALT LAKE CITY, UTAH

uterc.org

AMA Charter #2786

BYLAWS

ARTICLE I: NAME AND AUTHORITY

1. The name of this organization shall be the “UTE Radio Control Association” Flying Club of Salt Lake City, Utah, and shall hereinafter be referred to and designated as UTE-RC or the Club.
2. The UTE-RC is established as a Chartered Academy of Model Aeronautics (AMA) Club under charter number 2786, and is open to all individuals. All Flying activities are governed by the AMA safety codes and guidelines.
3. UTE-RC shall be a non-profit corporation established in Salt Lake City, Utah.

ARTICLE II: SCOPE AND PURPOSE

1. To create interest in model building and flying.
2. To exchange knowledge and ideas and aid beginners.
3. To fellowship members and non-members interested in the sport of model aeronautics and host model contests and social activities that include families.

ARTICLE III: POSITIONS AND DUTIES

1. Board of Directors

The management of the affairs of the Club shall be vested in the Board of Directors (also known as the Club Officers), consisting of the President, Vice-president, Secretary, Treasurer, Safety Coordinator, and Newsletter Editor.

The Board of Directors shall have the authority to establish and administer policies governing UTE-RC operations. Official decisions may be made by a two-thirds ($\frac{2}{3}$) majority vote of the membership of the Club.

2. President

The President shall preside at all meetings of the Club and shall act as a spokesperson in all matters pertaining to it. They will also be the Club’s contact person with AMA in case of questions, problems or situations. They will serve as the President of the Board of Directors.

3. Vice-President

The Vice-President shall act for the President when they are unable to serve and are to maintain an accurate record (including place of storage) of all Club assets. They will serve as a member of the board.

4. Secretary

The secretary shall record minutes of each Club and Board meeting. The secretary shall be in charge of all general club correspondence. The secretary shall maintain the grievance file for UTE-RC. They will serve as a member of the board.

5. Treasurer

The Treasurer shall collect all moneys due and shall keep a record of all monies expended by the Club. They will give a monthly accounting of monies received and monies expended for Club expenses, which would include a monthly net statement amount. In the absence of the Secretary the Treasurer will keep the meeting minutes. They will serve as a member of the board.

6. Safety Coordinator

The Safety Coordinator shall be responsible for ensuring AMA and UTE-RC safety regulations are enforced. This includes processing the grievance forms and following the existing grievance procedure documented in bylaws Article XIV. They will serve as a member of the Board.

7. Newsletter Editor

The Newsletter Editor shall be responsible for the creation and distribution of the monthly newsletter. This newsletter may be produced in both paper and electronic format. In the absence of the Secretary and Treasurer, the Editor shall be responsible for recording of minutes of meetings. They will serve as a member of the Board.

ARTICLE IV: TERMS OF OFFICE

1. Nomination of Club officers shall be made at the general membership meeting during the month of October in odd years. Any active Club member holding voting rights, either in person or by submitting a proxy nomination to an existing officer, may make nominations for office. All known nominations for office will be published by e-mail and on the Club web site prior to the election.
2. Officers are to be elected by a vote of the members in the month of November in odd years. All elected officers of the Club shall serve for two (2) calendar years, beginning January 1st of even years.
 - a. Mail in ballots will be made available for those members, who have voting rights but cannot attend the meeting, by request. Those ballots must be returned by mail or hand delivered to a Board member sealed before the November meeting. Mail in ballots will be counted as if those persons were present at the meeting.
 - b. Other personnel (Webmaster, Contest Director, etc.) will be appointed by the elected officers and confirmed by a simple majority vote of those members present during a regular meeting.
3. Vacancies in any office shall be filled by appointment by the remaining officers. The appointed individual will serve until the end of the term for which the predecessor was elected.

ARTICLE V: MEETINGS

1. Regular meetings, general or business, shall be held monthly at a designated place and time.
2. Club officers may call a special or emergency meeting with no less than five (5) days prior written notice of the meeting. The purpose of the special meeting shall be stated in the written notice.
3. General membership meeting shall be held in an organized manner, and should be as informative as possible. Business issues may be addressed at general meetings.

4. UTE-RC Board meetings shall be held on a monthly basis at a mutually agreed upon place, date, and time.
5. UTE-RC Board meetings are open to the membership.
6. All voting issues, subject to membership approval, must be passed by a two-thirds ($\frac{2}{3}$) majority of the membership in attendance. Official decisions shall be consistent with the stated purposes and objectives of the AMA as set forth in its Bylaws and, where those Bylaws are not specified, vested in the sound discretion of the Board of Directors.

ARTICLE VI: DUES AND MEMBERSHIP

1. The annual dues to be paid to the Club shall be determined by Club Officers with the approval of a simple majority vote. Dues are non-refundable, except under extraordinary circumstances, which will be determined by the Board of Directors on a case-by-case basis. Dues are to be paid no later than the January Club meeting. Dues paid later than the February Club meeting will be subject to full membership price. Club membership dues and fees are described in the current membership application, and are subject to change as approved by majority vote of the Club membership.
2. No special assessment shall be levied upon the Club membership, unless it is approved by a vote of two-thirds ($\frac{2}{3}$) majority of the members present at the regular monthly meeting, and the members have been given five (5) days prior notice along with an explanation of the assessment.
3. The membership shall be divided into the following categories:
 - a. Full Member: Is nineteen (19) years old or older has full privileges and voting rights. AMA membership is required to be a Full Member.
 - b. Junior Member: Is younger than nineteen (19) years old has full privileges and voting rights. AMA membership is required to be a Junior Member.
 - c. Household Membership: Is a maximum of two individuals eligible for Full Member status and any number of individuals qualifying for Junior Member status residing at the same address. **ONLY one (1) vote is allowed for the household.**
 - d. Associate Member: A non-flyer, who is interested in the activities of the Club and has voting rights.
4. Membership registration begins in October, such that new members who join or current members who renew in October through December are considered paid in full until December of the following year.
5. A member shall be in arrears and shall not be considered active if the dues have not been paid as provided in Article VI section 1. Any member, who allows their membership to lapse beyond the last day of February in any year, will incur a late fee to reestablish full membership.
6. Types of membership and limits on the total number of members shall be determined by the Board of Directors and approved by a vote of two thirds ($\frac{2}{3}$) majority of the members present at the general membership meeting.

ARTICLE VII: MEMBER STANDING

1. All persons shall be eligible for membership, and shall agree to abide by the Club's bylaws, and those of the AMA.
2. All Club members that meet the criteria for Full or Junior Membership are required to join AMA, and will be required to hold and maintain proof of insurance (AMA card)

issued by AMA. First time flying member's applicants, as well as present flying members seeking membership renewal, must show proof of membership in the AMA. Associate Members do not require AMA membership.

3. Any member receiving a safety grievance as stated in Article III section 6, who is involved in a non-flying violation, may at the Board of Directors discretion be placed on probation for one (1) year regardless of the tenure in the Club.

ARTICLE VIII: RESIGNATION, TERMINATION, DISCIPLINARY ACTION, EXPULSION AND REINSTATEMENT OF MEMBERSHIP

1. Any member may resign the membership by giving written notice to the Club and returning all UTE-RC property (keys, cards, etc.).
2. If any member ceases to have the qualification necessary for membership in the AMA, the membership in the Club shall there by terminate, subject to reinstatement upon restoration of eligibility.
3. This section provides for enforcement of the Safety Rules. Any other unacceptable behavior by an individual member or members, as defined by the Board of Directors, become the responsibility of the Board of Directors as stated in Article III, Positions and Duties, Section 1 of these Bylaws. Any individual may be expelled from membership from the Club by a two-thirds ($\frac{2}{3}$) majority vote of the Board of Directors if, in the Board of Directors' determination, such individual willfully commits any act or omission which is a violation of any of the terms of these Articles of Incorporation and Bylaws, or the rules of the AMA, or which is detrimental to the Club, the AMA, or model aviation.
4. Any member who is expelled from membership may be reinstated to membership only by two-thirds ($\frac{2}{3}$) majority vote of the Board of Directors.
5. The Board of directors shall have the discretionary authority to provide for and to impose disciplinary action for such acts or omissions, which do not justify expulsion from membership.

ARTICLE IX: AMENDMENTS

1. Amendments may be made to the bylaws at any general meeting of the Club membership, provided the members shall have been notified in writing and or email at least five (5) days in advance that the amendments are to be considered.
2. Copies of the proposed amendments shall be provided to all members as part of the notification. Amendments shall be approved by no less than a two third ($\frac{2}{3}$) majority vote of the member's present, at the regular monthly meeting, and mail-in Club ballots. Mail-in Club ballots will be made available upon request for those voting members who cannot attend the Club meeting. Those ballots, returned by mail before the next meeting, will be counted as if those persons were present at the meeting.

ARTICLE X: SPECIAL FUNDS

1. The Treasurer of the club is authorized to receive contributions or specially obtained funds from any individual or institution, to be applied to the operating expenses of the Club.
2. Any discretionary spending of up to \$200.00 per month must be authorized by The President but does not require Club approval. Any expenditure above \$200.00 per month

must be approved in advance by a majority vote of the members present at a general membership meeting.

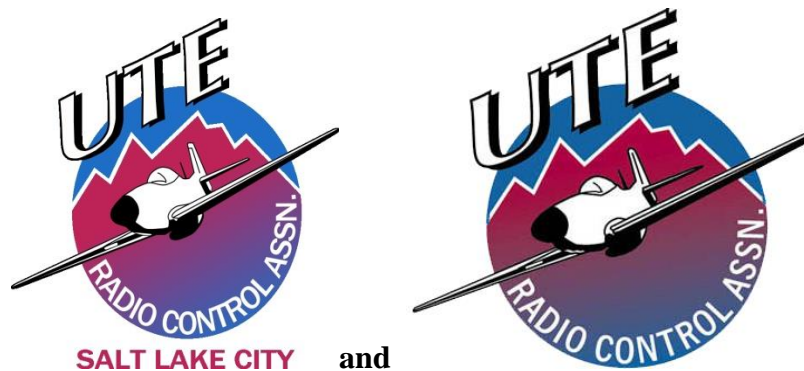
ARTICLE XI: DURATION

1. The duration of this Club shall be perpetual.

ARTICLE XII: DISSOLUTION

1. The Corporation may be dissolved with the approval of a two-thirds ($\frac{2}{3}$) majority vote of the total membership.
2. Upon the dissolution of the Corporation, the Board shall, after paying of making provision for the payment of all of the liabilities of the Corporation, dispose of all the assets of the Corporation exclusively for the purposes of the Corporation in such manner, to the Academy of Model Aeronautics, Inc., or to such other organization with purposes similar to the purposes of this Corporation, as the Board shall determine.

ARTICLE XIII.: CLUB LOGO



ARTICLE XIV: GRIEVANCE PROCEDURE (FLIGHT AND GROUND SAFETY RULES)

1. Purpose

- a. The grievance procedure provides a mechanism to enforce existing safety rules by providing a progressive disciplinary system when needed. Although most complaints can be resolved informally, if a complaint is serious or cannot be resolved informally, the matter should be referred to the Safety Coordinator for consideration by means of a Grievance.
- b. A secret ballot with a simple majority of members present is required for removal of a member of the Board of Directors, at any regularly convened or emergency meeting of the Club.

2. Safety Committee/Coordinator

- a. A grievance form will be filled out and turned into the Safety Coordinator. At least one witness is required to sign the form.

3. First Violation

- a. Viewpoints of the complainant and accused will be considered.
- b. Complainant's name will be disclosed.
- c. A verbal reprimand will be given to the accused by the Board, and will be recorded in the Grievance file.

4. Second Violation

- a. The accused has the right to a written rebuttal, to be reviewed by the Board.
- b. Complainant's name will be disclosed.
- c. If the Board so decides, the flying privileges of the accused will be suspended for thirty (30) days. Written notice of this shall be issued and a copy posted on the website and at the club field.

5. Third Violation

- a. The Board of Directors will notify the accused in writing and the Club members via the Club newsletter that the Club will vote on the expulsion of the accused at the next meeting.
- b. Said expulsion will last for a one-year minimum (longer if deemed necessary by the Board of Directors).
- c. A member shall be expelled from the Club only upon a two-thirds ($\frac{2}{3}$) majority vote of the membership present at the meeting.
- d. Voting will be by secret ballot at a regular monthly meeting.
- e. The expelled member may reapply for membership after the expiration of the expulsion time period.
- f. The three actions will not be enforced unless they are accumulated within a two-year period of time. Any member receiving a Grievance, who directs any retaliation action against the person filing said Grievance, will be subject to immediate expulsion from the Club. This is to include threats, intimidation, physical harm, intentional equipment damage, or any other action deemed to be retaliatory by the Board of Directors.



UTE Radio Control Association

Grievance Form

Date (mm/dd/yyyy): _____

Time (hh:mm): _____ a.m./p.m.

Accused Party: _____

Nature of Violation

Signature: _____

Witness: _____

Additional Witnesses: (not required): _____

Revision History		
Change Description	Change Location	Approval Date
Increased term of elected officers to 2 years, effective Jan 1, 2018. Added Revision History table.	Article IV-1,2	9 March 2017